

# RRH Portfolio Plan Q4 2023/24

## Strategic Project Tracker

## Appendix A

	Division	MBEB Ambition Supported	Key Projects	Description	Overall date	RAG Status MAR24	2022												2023												2024												2025												2026												2027												MAR24 Updates
							Q1			Q2			Q3			Q4			Q1			Q2			Q3			Q4			Q1			Q2			Q3			Q4			Q1			Q2			Q3																														
							A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D																
Housing Policy Management	HPR	5	HRA Housing Management Contract	Phase 1.1: Issue soft market testing to inform the specification for the Housing Management Contract.	Dec-22	Completed	[Gantt bar: Dec 2022 - Dec 2022]																																																												Initial soft market testing was completed DEC22, however due to lack of responses from suppliers we are further engaging the market and re-publishing the questionnaire in APR23.												
				Phase 1.2: Issue soft market testing to inform the specification for the Housing Management Contract (Republish)	May-23	Completed	[Gantt bar: May 2023 - May 2023]																																																												Completed MAY23. The incumbent provider has stated they will not extend beyond the current term.												
				Phase 2: Procure specialist legal and finance advice on the Beehive scheme.	Feb-23	Completed	[Gantt bar: Feb 2023 - Feb 2023]																																																												Completed FEB23. Legal advice is now being used to inform the future stock management appraisal.												
				Phase 3: Preparation of documentation: Scope, specification, KPIs	Jul-23	Completed	[Gantt bar: Jul 2023 - Jul 2023]																																																												Work was completed in JUL23.												
				Phase 4: Gateway 1 report seeking authorisation to proceed with Housing Management tender	Sep-23	Completed	[Gantt bar: Sep 2023 - Sep 2023]																																																												Completed SEP23. Currently out to tender.												
				Phase 5: Negotiations with new provider to take on the contract.	May-24	On-Track for revised deadline	[Gantt bar: May 2024 - May 2024]																																																												Member approval obtained and contract awarded to new provider. Contract negotiations are nearing completion.												
	Phase 6: Contract awarded and start date established.	Aug-24	Not Started	[Gantt bar: Aug 2024 - Aug 2024]																																																												Start date subject to change.															
	Compliance & Strategy	3	Homelessness Strategy Review	Undertake a review of the current Homelessness Strategy and implement a new 5 year strategy.	Jan-25	At-Risk	[Gantt bar: Jan 2025 - Jan 2025]																																																												New manager is being recruited. Corporate secondment for an additional project officer to assist in ensuring the strategy is delivered by the end of the financial year. Strategy drafting will now resume, aiming for committee in SEP24 and publication in Q4 24/25.												
	HPR	3	HRA Tenancy and Policy Documents	Identifying and producing all documents and policies associated with the running of the management of the residential housing stock.	Sep-24	On-Track for revised deadline	[Gantt bar: Sep 2024 - Sep 2024]																																																												Contract is being extended until SEP24. This is a no cost variation. All other policy and strategy documents on track for completion.												
	Housing	3	Allocations Scheme	Phase 1: Reviewing the existing allocations scheme and consulting on changes that need to be introduced.	Mar-24	Completed	[Gantt bar: Mar 2024 - Mar 2024]																																																												Completed MAR24. Members reviewed the results of the consultation and approved the allocations scheme for adoption.												
Phase 2: Implementation of the new allocations scheme.				Apr-25	Not Started	[Gantt bar: Apr 2025 - Apr 2025]																																																												Review being undertaken with IT provider regarding implementation. Updated plan will be reported for Q1 24/25.													
HPR	3	Effective Management of Bromley owned	Contract performance and monitoring of existing/new housing stock.	May-23	Completed	[Gantt bar: May 2023 - May 2023]																																																												Completed MAY23. Ongoing monitoring continues as a BAU process.													
Contracts	Housing	5	Supported Housing Contracts Review and Tenders Completed	Ensure that all supporting housing contracts are up-to-date and achieving the agreed aims and KPIs.	Jun-22	Completed	[Gantt bar: Jun 2022 - Jun 2022]																																																												Completed JUN22.												
Service	Compliance & Strategy	3	Roll out of Household Support Grant	Ensure the effective roll out of the Household Support Grant making sure funding is fully utilised.	Mar-23	Completed	[Gantt bar: Mar 2023 - Mar 2023]																																																												Completed MAR23. This tranche of funding has now closed.												
	Compliance & Strategy	3	Roll out of Household Support Grant tranche 4	Ensure the effective roll out and ongoing effectiveness of the Household Support Grant making sure funding is fully utilised.	Mar-24	Completed	[Gantt bar: Mar 2024 - Mar 2024]																																																												Completed MAR24. This tranche of funding has now closed.												
	Compliance & Strategy	3	Homes for Ukraine	Implementation and delivery of the Homes for Ukraine Programme, ensuring Government Guidance is followed and continually kept under review	Apr-24	On-Track	[Gantt bar: Apr 2024 - Apr 2024]																																																												Programme continuing. The team has filled the Project Coordinator position. The new Refugee & Projects Manager has been appointed. The BSO position has been filled, and recruitment for the Refugee Casework Coordinator is ongoing.												
	Housing	3	Service Review Disabled Facilities Grants	Review, benchmark and propose changes to the scheme, then to be taken to Members for consideration and formal sign off.	Sep-24	On-Track for revised deadline	[Gantt bar: Sep 2024 - Sep 2024]																																																												Wider consultation undertaken. Partner input sought. First draft due to go to COE Q1. Anticipated to go to all required committees by SEP24.												
	Planning	3	Planning Obligations SPD	Document that provides guidance on the council's general approach to planning obligations, and where relevant, sets out the requirements and mechanisms for securing contributions.	Jun-22	Completed	[Gantt bar: Jun 2022 - Jun 2022]																																																												Completed JUN22. SPD now adopted.												
Planning	3	Orpington Town Centre SPD	Document that provides detailed guidance to assist with the implementation of adopted Development Plan policies - Bromley Local Plan and the London Plan - that relate to Orpington Town Centre.	Jul-23	Completed	[Gantt bar: Jul 2023 - Jul 2023]																																																												Completed JUN23. Successfully went to Exec Committee.													
			Phase 1: Preparing documents for consultation.	Sep-22	Completed	[Gantt bar: Sep 2022 - Sep 2022]																																																												Completed SEP22.													
	3	Bromley Town Centre SPD Document that provides detailed guidance to assist with the implementation of adopted Development Plan policies - Bromley Local Plan and the London Plan - that relate to Bromley Town Centre.	Phase 2: Documents out for consultation.	Jan-23	Completed	[Gantt bar: Jan 2023 - Jan 2023]																																																												Completed JAN23. Public consultation has been finalised - transition to Phase 3 started.													
			Phase 3: Review consultation responses, making any necessary changes before adoption.	Oct-23	Completed	[Gantt bar: Oct 2023 - Oct 2023]																																																												Completed OCT23. Approved for adoption at Exec on 18OCT23.													

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Planning	3	Urban Design Guide SPD Document that provides guidance on urban design to inform and engage developers, applicants, planning officers and other interested parties in bringing forward proposals for development in Bromley.	Phase 1: Preparing documents for consultation.	Sep-22	Completed	[Green bars for Q1-Q3 2022]																																																												Completed SEP22.																					
			Phase 2: Documents out for consultation.	Dec-22	Completed													[Green bars for Q4 2022]																																																												Completed DEC22.									
Planning	3	Local Plan Review Review of the Bromley Local Plan to reflect new Council priorities and changes to national and regional planning policy.	Phase 1: Give notice of start of plan-making.	Mar-25	Not Started																									[Grey bar for Q4 2024]																																																Not yet commenced. The Government Local Plan regime is due to change this year. Instead of continuing under the old regime, we have planned to temporarily delay and continue under the new regime.									
			Phase 2: (Gateway 1) Ensuring the plan sets off in the right direction. Supporting early diagnosis of potential issues - legal and procedural requirements and soundness and first public consultation.	Mar-26	Not Started																									[Grey bar for Q1-Q2 2025]																																																Not yet commenced. Expected to meet the revised deadline of MAR26.									
			Phase 3: (Gateway 2) Supporting early resolution of potential soundness issues, where possible. Ensuring legal and procedural compliance. Monitoring and Tracking Progress and second public consultation.	Dec-26	Not Started																									[Grey bar for Q3-Q4 2025]																																																Not yet commenced. Expected to meet the revised deadline of DEC26.									
			Phase 4: (Gateway 3) Checking the plan is ready to proceed to examination. Ensuring legal and procedural compliance. Monitoring and tracking progress.	Mar-27	Not Started																									[Grey bar for Q1-Q2 2026]																																																Not yet commenced. Expected to meet the revised deadline of MAR27.									
			Phase 5: Examination - Independent examination by a planning inspector (or inspectors), including a series of examination hearings.	Sep-27	Not Started																									[Grey bar for Q3-Q4 2026]																																																Not yet commenced. Expected to meet the revised deadline of SEP27.									
			Phase 6: Inspector's Report and Adoption - If the plan is found 'sound' and legally compliant (set out in an inspector's report), it can then be adopted; this would be subject to any modifications required by the inspector in their report. Adoption of the Local Plan is a matter for Full Council.	Dec-27	Not Started																									[Grey bar for Q1-Q2 2027]																																																Not yet commenced. Expected to meet the revised deadline of DEC27.									
Planning	5	New IT system Procurement of case-management software that will enhance workflows, remove reliance on paper and improve interaction with both the public and other services.	Phase 1: Establishing requirements, specification and supplier research.	Nov-22	Completed	[Green bars for Q1-Q3 2022]																																																																								Completed NOV22.									
			Phase 2: Authorisation and procurement of the management system.	Feb-23	Completed													[Green bars for Q4 2022]																																																												Completed in FEB23, contract with IT vendor has now been signed.									
			Phase 3: Preparation for installation and data migration.	Aug-23	Completed													[Green bars for Q1-Q2 2023]																																																												Completed AUG23.									
			Phase 4: UAT (User Acceptance Testing)	Jul-24	On-Track for revised deadline													[Green bars for Q3-Q4 2023]												[Grey bar for Q1-Q2 2024]																																																Testing has started and is underway. Completion date has moved from MAR24 to JUL24.									
			Phase 5: Training, installation and implementation of the new software.	Oct-24	On-Track for revised deadline													[Green bars for Q3-Q4 2023]												[Grey bar for Q1-Q2 2024]												[Grey bar for Q3-Q4 2024]																																													

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						A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S		O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M
Housing Supply/Schemes	HPR	③	Future Sites	Phase 1: Operational Property Review undertaken to be approved by Executive. Phase 2: Feasibility work to be undertaken following the Operational Property Review report being approved by the Executive.	Nov-22	Completed																			Completed NOV22.																			
	HPR	③	Meadowship Phase 1	Property purchasing scheme for homeless households and to reduce the use of temporary accommodation.	Sep-23	Completed																			Options appraisals completed - reported to Executive in SEP23. This approved progression for next 3 housing sites.																			
	HPR	③	Meadowship Phase 2	Phase 1: Create documents for the property purchasing scheme Phase 2: Purchasing the properties to reduce the use of temporary accommodation	Jun-24	On-Track for revised deadline																			2 final properties pending completion to end project. Update on progress due from provider.																			
	HPR	③	Bushell Way	Housing site delivering 25 affordable units.	Nov-22	Completed																			Completed NOV22.																			
	Regen	③	Anerley	Housing site delivering 10 affordable units.	Jul-25	On-Track																			As of MAR24, 22 properties have been tenanted. In total, 20 properties have been exchanged and completed on. Currently below projections for sales completed, however currently within overall project timeframe. Update pending from Pinnacle.																			
	Regen	③	Burnt Ash	Housing site delivering 25 affordable units.	Jul-22	Completed																			Completed JUL22.																			
	Regen	③	York Rise	Housing site delivering 35 affordable units.	Jul-22	Completed																			Completed JUL22.																			
	Regen	③	Burnt Ash	Housing site delivering 25 affordable units.	Nov-22	Completed																			Completed NOV22.																			
	Regen	③	West Wickham Library and housing	Housing site delivering 14 affordable and 12 private units.	Sep-24	At-Risk																			PCSA work has identified a number of incomplete works onsite. Scheme completion is likely to require a competitive tender for a new contractor to complete works. A committee report is to be brought back to Executive in JUL24 or SEP24. Performance Bond will be called upon.																			
	Regen	③	Bromley North (appraisal)	Housing site being assessed for feasibility and planning application outcome delivering 38 affordable and 37 private units.	Nov-24	On-Track for revised deadline																			Works now on track to be completed AUTUMN24.																			
Regen	③	Beckenham Triangle (appraisal)	Housing site being assessed for feasibility.	Oct-23	Completed																			Appraisal complete OCT23. RIBA 4 due to commence MAR24.																				
Regen	③	Beckenham Triangle (appraisal)	Housing site being assessed for feasibility.	Jun-24	On-Track for revised deadline																			Planning submission has been delayed. Public engagement held in MAR24. Planning submission due for JUN24.																				
Regeneration/Capital Projects	HPR	③	Travellers Sites Conditions Survey and Options Appraisal	Phase 1: To review the condition survey and options appraisals for the travellers sites Phase 2: Complete options and feasibility appraisal Phase 3: Complete refurbishment	May-23	Completed																		Completed MAY23.																				
	HPR	③	Travellers Sites Conditions Survey and Options Appraisal	Phase 2: Complete options and feasibility appraisal	Dec-24	On-Track for revised deadline																		Consultation with residents has now commenced.																				
	HPR	③	Travellers Sites Conditions Survey and Options Appraisal	Phase 3: Complete refurbishment	Dec-25	Not Started																		Refurbishment works to commence once funding has been awarded following the completion of the feasibility. Anticipated completion time 12 month, to be determined.																				
	Regen	③	Bromley High Street Improvement Works	Town centre capital works including electrics, planting, paving and lighting.	Apr-24	On-Track for revised deadline																		Image corrections expected to be complete by AUG24.																				
	Regen	③	Penge High Street Works	Town centre capital works including electrics, planting, paving and lighting.	Apr-23	Completed																		Completed APR23. Main works complete - in final snagging period.																				
	Regen	③	Beckenham High Street Works	Town centre capital works including electrics, planting, paving and lighting.	Apr-23	Completed																		Completed APR23. Main works complete - in final snagging period.																				
	Regen	③	Crystal Palace Park Regeneration	Phase 1: Regeneration of the historic 200 acre park. Planning permission secured and subway restoration completed.	Feb-24	On-Track for revised deadline																		Subway restoration works will be completed JUN24.																				
	Regen	③	Crystal Palace Park Regeneration	Phase 2: Restoration of the dinosaurs and the Italian terraces.	Sep-26	On-Track																		Delivery round grant application submitted. Reserved matters application approved.																				
	Regen	③	Transfer of Crystal Palace Park Lease to Trust	New form of governance for Crystal Palace Park.	Sep-23	Completed																		Completed SEP23.																				
	Regen	③	Make small shopping parades improvements	Improvements to parades across the borough such as planters, pavers and CCTV works.	Aug-24	On-Track for revised deadline																		Round 3 successful, parades now notified and works commencing.																				
	Regen	③	Develop Orpington town centre including a refurbished or new leisure centre	Refurbish the Walnuts leisure centre.	Dec-28	On-Track																		Works now moved to SPRING25, to bring West Wickham forward first initially.																				
	Regen	③	Beckenham Public Hall	The future of this building is to be considered as part of the Operational Property Review.	Jan-23	Completed																		Completed JAN23. Disposal agreed through OPR report.																				
	Regen	③	Review potential for commercial and community uses of disused park buildings and instigate action plan to bring buildings back into use.	Review to be undertaken in partnership with the parks team.	Jun-24	On-Track for revised deadline																		Project is now with Environmental Services.																				
	Regen	③	Star Lane Traveller Site	Redevelopment of Star Lane Traveller site. Potential expansion of pitch availability. Uniform pitches to be provided with modern facilities and access to all utilities.	Jul-26	On-Track																		Surveys and Public Engagement have now commenced.																				
Regen	④	Belle Grove Housing Scheme	Investigating feasibility for demolition and construction of social/affordable housing with some assisted living units	Dec-26	On-Track																		Awaiting outcome of DLUHC funding.																					
Regen	②	Changing Places	Delivery of 6 grant funded changing places units.	Mar-24	Completed																		All sites completed and opened MAR24.																					
Regen	⑤	Library Repair Works Programme	Repair programme covering nine of the borough's libraries	Aug-25	On-Track																		Southborough Library now closed and works commenced.																					
Regen	⑤	Crofton Roman Villa Repairs	Repairs to the building housing the Crofton Roman Villa	Apr-26	On-Track																		Multi disciplinary consultant now due to be appointed in JUN24. Grant application submitted.																					





